

January 16, 2024

Mr. Gene Edelbach  
President  
California Preparatory College  
245 E. Redlands Blvd, Ste P  
San Bernardino, CA 92408

Dear Mr. Edelbach:

The Accrediting Commission for Community and Junior Colleges, at its meeting January 10 - 11, 2024, was informed of the response submitted by California Preparatory College to President Powell's letter of November 17, 2023. In that letter, President Powell requested complete Annual Fiscal Reports for 2022 and 2023, as well as copies of annual external audits since June 2020. Additionally, President Powell reported that your institution has failed to remit annual member dues for 2023 and failed to inform the Commission about a change in campus location in a timely manner.

Upon consideration of the information, the Commission determined that California Preparatory College is out of compliance with the following Eligibility Requirements, Accreditation Standards, or Policies:

**Eligibility Requirement 5: Financial Accountability**

The institution annually undergoes and makes available an external financial audit by a certified public accountant or an audit by an appropriate public agency. Institutions that are already Title IV eligible must demonstrate compliance with federal requirements.

**Eligibility Requirement 21: Integrity in Relations with the Accrediting Commission**

The institution provides assurance that it adheres to the Eligibility Requirements, Accreditation Standards and Commission policies, describes itself in identical terms to all its accrediting agencies, communicates any changes in its accredited status, and agrees to disclose information required by the Commission to achieve its accrediting responsibilities. The institution will comply with Commission requests, directives, decisions and policies, and will make complete, accurate, and honest disclosure. Failure to do so is sufficient reason, in and of itself, for the Commission to impose a sanction, or to deny or revoke candidacy or accreditation. (Standards I.C.12 and 1.C.13)

Given the serious concern on the part of the Commission regarding the level and/or scope of the noncompliance issues, the Commission acted to **Impose Probation and Require a Special Report to address the deficiencies within three (3) months**. The report is due April 10, 2024, and must include:

- Complete Annual Fiscal Report 2022
- Complete Annual Fiscal Report 2023
- External Financial Audit 2021
- External Financial Audit 2022
- External Financial Audit 2023
- Payment of dues owed: \$9,031

Please note that per the ACCJC [Policy on Commission Actions on Institutions](#), “The Commission may administratively withdraw the accreditation of a member institution for nonpayment of dues, costs incurred as part of an evaluation team visit, or special assessments, following provision of notice to the institution of nonpayment and sufficient time to pay, and upon providing 60 days’ notice of the impending withdrawal action.”

Per the ACCJC [Policy on Teach-Out Plans and Agreements](#), the Commission also requires the College **to submit a Teach-Out Plan with the Special Report**.<sup>1</sup>

The accredited status of the institution continues during the probation period.

In accordance with federal regulations and the ACCJC *Policy on Commission Actions on Institutions*, compliance requirements must be addressed and the institution must demonstrate that it aligns with Commission Standards and policies within three years of first receiving notification of noncompliance, by January 2027. If the institution cannot document that it has come into compliance within the designated period, the Commission will take additional adverse action.

The Commission requires the College to disseminate this letter to all campus constituencies, including current and prospective students, and the public by placing copies on the College website within seven business days of your receipt. Please note that in response to public interest in accreditation, the Commission requires institutions to post current accreditation information on a Web page no more than one click from the institution’s home page. In keeping with ACCJC policy, the Commission action will also be posted on the ACCJC website within one business day following notification of the date of the Commission’s action.

Additionally, a visiting team composed of a peer reviewer and a staff member will conduct an onsite visit of your campus on January 22, 2024, related to your substantive change of location. Your liaising vice president will be in contact with you to finalize a schedule for the visit and to request any needed documents.

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<sup>1</sup> Institutions preparing and submitting Midterm Reports, Follow-up Reports, Special Reports, or Teach-out Plans/Agreements to the Commission should review the *Accreditation Handbook* and applicable report template available on the ACCJC website at <https://accjc.org/accreditation-handbook-and-report-templates/>.

If you have any questions about this letter or the Commission's action, please feel free to contact Dr. Mac Powell or the vice president assigned as liaison to your institution.

Sincerely,



Mac Powell, MBA, Ph.D.  
President



Lori Gaskin, Ph.D.  
Chair

Cc: Mr. Joel Peterson, Accreditation Liaison Officer