

WHPC

Western Healthcare Practices and Communication



California Preparatory College

FOR MEDICAL PROGRAMS including, but not limited to: MEDICINE, DENTISTRY, NURSING, PHYSICAL THERAPY, OCCUPATIONAL THERAPY and other medical professions

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Benefits of the WHPC Program...

California Preparatory College offers a one to two-year Certificate in Western Healthcare Practices and Communication to international nurses who wish to improve their English communication skills, learn American nursing practices, and experience American culture while gaining valuable work experience in the American nursing system. Our program focuses on English improvement and working to ensure that students are able to complete their certificate in two semesters while having the opportunity to work for a short period of time as a volunteer or paid employee as a WHPC nurse in an American facility.

Additionally, the nurses are encouraged to volunteer and gain work experience in the American system after their English is at an advanced level.



The benefits that come from joining our program include, but are not limited to:

- **The ability to earn more income as a nurse in the student's home country**
- **Certification in Western Healthcare Practices and Communication**
- **Much improved oral and written communication skills in English**
- **Additional experience to be added to the student's resume to make them a much stronger employee**



What We Offer...

WHPC Certificate Program

The Western Healthcare Practices and Communication Certificate is available to students enrolled at California Preparatory College. This certificate program includes courses that introduce the student healthcare professional in the use of American English in U.S. hospitals as well as the U.S. culture and other communication skills needed in the U.S. healthcare environment.

Upon completion of the Certificate Program, the student may choose to apply for Occupational Practical training (OPT), where the student can, for one year, pursue practicing the English and communication skills and knowledge obtained through their program in an American healthcare setting.

Transfer credit is accepted for the completion of this program.

Note

**The student's English progress determines length of program completion.*



Western Healthcare Practices and Communication Program Progression

Suggested Program Schedule

STARTING LEVEL	SEMESTER ONE 16 Weeks	SEMESTER TWO 16 Weeks	SEMESTER THREE 16 Weeks	SEMESTER FOUR 16 Weeks
ADVANCED ESL Earning Certificate of Completion	ADVANCED ESL 1 or 2 WHPC Courses	WHPC CONTENT COURSE Certificate of Completion		
INTERMEDIATE ESL Earning Certificate of Completion	INTERMEDIATE ESL	ADVANCED ESL 1 or 2 WHPC courses	WHPC CONTENT COURSE Certificate of Completion	
BEGINNING ESL Earning Certificate of Completion	BEGINNING ESL	INTERMEDIATE ESL	ADVANCED ESL 1 or 2 WHPC Courses	WHPC CONTENT COURSE Certificate of Completion

TERM DATES:

Summer Term: June 13, 2022 to August 12, 2022

Fall Term: August 15, 2022 to December 9, 2022

Spring Term: January 9, 2023 to May 5, 2023

Summer Term: June 12, 2023 to August 4, 2023

Fall Term: August 14, 2023 to December 8, 2023

Spring Term: January 15, 2023 to May 10, 2023

Summer Term: June 17, 2023 to August 16, 2023

*Progression through ESL levels depends on English level as determined by placement test and class grades earned.

Program Descriptions

Starting Point 1:

Enter at an Advanced English ESL Level - Average 3 - 4 Semesters

A one academic year certificate program for those who only wish to focus on the medically related WHPC courses. Only students beginning at the advanced ESL level may be admitted into this program.

Starting Point 2:

Enter at an Intermediate ESL Level - Average 3-5 Semesters

A one and a half to two academic year program for intermediate ESL students able to progress quickly into advanced ESL and begin the WHPC curriculum. If the student's ESL progress is slow, then the program can be extended until the student is OPT eligible.

Starting Point 3:

Enter at a Beginning ESL Level - Average 4-6

A two academic year certificate program for beginning ESL students able to progress quickly into intermediate and advanced ESL may then begin the WHPC curriculum.

All of the above programs will qualify for OPT. In all programs, as soon as the student's English language proficiency is ready, as determined by the WHPC committee, the student will be eligible to apply to complete the OPT portion of their program.

Application Checklist

Professional

- ☐ **Copy of license to practice from foreign country**
- ☐ **Copy of diploma from foreign country**
- ☐ **Copy of professional school transcripts in English**
- ☐ **Resume**
- ☐ **Proof of passing applicable professional licensure Qualifying Exam(s).** *If students do not present proof of passing necessary exams, students will be required to take and pass the exam at CPC. Due to length of time required for approval to take the exam, students time at CPC may be extended.*
- ☐ **Copy of state license.** *State endorsement may be required if a license is issued from a state different than where employment is granted.*

For I-20 & CPC Application

- ☐ **Completed California Preparatory College**
- ☐ **Application**
- ☐ **Completed California Preparatory College**
- ☐ **Financial Guarantee Form (FGF)**
- ☐ **FGF Support Documents - Bank Statement**
 - \$21,500 for single person, no dependents
 - \$21,500 for person, additional \$5,000 for spouse, additional \$2,500/child dependent
- ☐ **Copy of I.D. page of passport**
- ☐ **Proof of International Student Medical Insurance**
(This can be provided at school site upon arrival)

Program Descriptions

How do I apply for the program?

The application process has many steps and each is important, so please be careful when completing the application process.

1. Go to our website, www.calprepcollege.com and download and complete the California Preparatory College application and Financial Guarantee Form.
2. Submit copies of required documents listed on the application checklist along with the completed CPC application and Financial Guarantee Form.
3. CPC will do a preliminary, non-binding review of your transcripts. (Nurses Only) Only the California Board of Registered Nursing can do an official review of your transcripts. Since you will eventually need to have the BRN review your transcripts, and the process takes several months, you should begin the process in your home country since you must be in touch with your schools.

To do so, go to <http://rn.ca.gov/applicants/lic-exam.shtml>.

4. After the application process is completed, your tuition deposit has been paid, and your application has been favorably review by CPC, you will receive an I-20 for the program.

Costs

Fees

The total cost for the 1 academic year program is \$9,900 USD and ONLY covers the following:

- Tuition for 1 academic year
- Airport pick-up from LAX

It does not include:

- Textbook fees (may vary)
- Living, housing expenses
- SEVIS Receipt Fee (350 USD)
- I-20 Processing Fee (\$200 USD)
- Meals
- International or domestic travel
- Transportation to and from school;
however, public transportation is available



Immigration Information

F-1 OPT

Student will be eligible for OPT approval after 1 academic year of studies in the U.S. and completion of either the WHPC Certificate or the Associate Degree.

- Completed I-765
- Copy of I-20's
 - Previous I-20
 - Current I-20
- Recommendation OPT letter from WHPC Committee
- Attendance verification letter from previous institution
- Copy of I-94
- Copy of valid passport
- Copy of Visa
- Employment Letter
- Supplemental Statement
- 2 photos (2 x 2)
- Check (\$340 USD) payable to U.S. Department of Homeland Security
- Documents with required signature, ensure each document is signed appropriately
- DSO recommendation on last page of I-20
- Form G-28 Notice of Entry of Appearance as Attorney or Representative



Refund Policy

Payment Schedule

A. The following is required to process I-20's:

- a. Initial Tuition Payment
- b. SEVIS Receipt Fee (\$350 USD)
- c. I-20 Processing Fee (\$200 USD)

B. Remaining balance of unpaid fees or tuition, if any, to be paid within 3 days of F-1 Visa Approval.

Refund Policy

Cancellation Policy:

1) **I-20 processed and approved** - If a student is unable to attend and their I-20 has already been processed, the student will be reimbursed 100% of tuition deposit. However, the amount paid for the I-20 Processing Fee, and the SEVIS Receipt Fee will not be refunded.

2) **I-20 Not Processed** - If a student is unable to attend and their I-20 has not been processed, the student will be reimbursed 100% of tuition payment and SEVIS fee that has been paid. If a student withdraws less than 30 days prior to the start of instruction, the I-20 Processing Fee, and the SEVIS Receipt Fee will not be refunded.

3) **Withdrawal after start of classes** - If a student withdraws for exceptional circumstances from the WHPC program after arriving in the United States, the following schedule applies: If withdrawal is 150 days prior to the start of instruction, the student will be refunded according to the percentage of classes they attend (refer to the Tuition Refund Schedule). After the 151st day, the student will NOT receive a refund of tuition.

Visa Denial Policy:

If a student is denied a visa, they will be reimbursed 100% of tuition payment made within 45 days of a documented denial. A second appeal must be attempted. However, the student will not be reimbursed for the SEVIS receipt or I-20 Processing Fee. If denial is received within 30 days of the start of instruction, the I-20 processing fee and the SEVIS Receipt Fee will NOT be refunded.